

# NILAM YADAV

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## Vision

Intended to build a career with a leading corporate, with committed & dedicated people, which will help me to explore myself fully and realize my potential.

## Strengths

Attentive, passionate, knowledgeable and different,  
I pride myself on being a goal-oriented, enthusiastic individual who has willingness and ability to work for long and extended hours whenever my work demands.

## Qualifications

2019	MBA	SV INSTITUTE OF MANAGEMENT
2017	B.SC	PURVANCHAL UNIVERSITY
2014	XII	UP BOARD
2012	X	UP BOARD

## INTERNSHIP

### FORRET INDIA Pvt Ltd

as a HR Intern for 2 months

- Learnt how to do recruitment from the primary sources.
- of Interaction with client as well as candidates.
- Learnt Different aspects recruitment.

### CIEL INFO SOLUTION

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as a HR Intern from Nov 2021 to Jan 2022

- Learnt n to n recruitment .
- Source CV from Naukri portal.
- Learnt how to do recruitment from the primary sources.

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## Professional Experience

**IKAMATE HR INDIA Pvt Ltd, From Jan 2019 to June 2019 as Hr Recruiter**

- Responsible for n to n recruitment
- Sourcing cv's from various job portals
- Screening resumes and incoming application forms
- follow-ups from candidates
- shortlists relevant candidates
- client coordination

**kalol institute of Management, From Jun 2019 to July 2020 as Assistant Professor**

- Taking lectures
- Offering academic support and advice to student.
- Preparing lesson plans and assigning project topics

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## Skills

- **SOFT SKILL**
- Hardworking
- Quick learner
- Good observation skills
- Good listener
- Good Communication skill

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## Personal Details

<b>Father Name</b>	:	Mr. Akhilesh Yadav
<b>Date of Birth</b>	:	7/06/1996
<b>Languages Known</b>	:	English, Hindi

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<b>Gender</b>	:	Female
<b>Nationality</b>	:	Indian
<b>Hobbies</b>	:	Dancing, Travelling , Watching Web series.

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