

# ANSHIKA RAJPUT

☎ +91- 8957394787 ✉ anshikarajput52223@gmail.com

📍 148/154, DUGAWAN LUCKNOW PIN-226004

## EDUCATION

- Graduated {Bachelor of Business Administration} from **Lucknow University**.
- Passed Intermediate from CBSE Board in **2021**.
- Passed High School from CBSE Board in **2019**.

## SKILLS

- Communication skills and Confidence with multi tasking.
- I Prefer Smart Working Attitude towards my Carrier and Life.
- Leadership skills with good decision making

## TECHNICAL SKILLS

- Basic Computer Knowledge.
- Microsoft Excel
- Information Technology Essential Course
- Currently pursuing **○ level** And **CCC**

## LANGUAGE

- English
- Hindi

## PROFILE

- **Seeking a challenging position in a reputed organization where I can learn new skills, expand my knowledge, and leverage my learnings.**
- **To get an opportunity where I can make the best of my potential.**

## WORK EXPERIENCE

### INTERNSHIP

#### Uttar Pradesh Investors summit(2023)

##### Collaborated with EY Team

- Managed data and processing for foreign delegates  
Oversaw intent filling and MOU signing. Managed the accreditation.

#### Uttar Pradesh Ground Breaking Ceremony 4.0 (2024)

##### Collaborated with EY Team

- Managed data and processing for foreign  
Delegates, Allotment of categories for the Delegates

#### Indian Premier League (IPL 2024)

##### Collaborated with Bookmyshow Team

- Monitoring projects progress and updating Project Schedules. Assisting with project-related administrative Tasks, such as a Ticketing & Manpower.